

# Learning and Assessment:

## Competency-Based Training & Assessment 9-1001:

### What is Competency Based Training & Assessment?

Competency-based training (CBT) is an approach to vocational education and training that places emphasis on what a person can do in the workplace as a result of completing a training program. The aim of CBT is to ensure that vocational education and training programs better meet the needs of Australia's industries and enterprises.

Outcomes from CBT reflect workplace duties, working environments and performance requirements. This should include performing higher level duties such as planning, problem solving and managing tasks through to completion. CBT programs are often comprised of Units of Competency containing specific learning outcomes based on standards set by the particular industry. Delivery of training may occur in a variety of forms (classroom, work based and online) to ensure an overall understanding of all skills and knowledge can be achieved.

### Assessment processes

Assessment is the process of collecting evidence and making judgments on whether competency has been achieved. The purpose of assessment is to confirm that an individual can perform the standard expected in the workplace, as expressed in the relevant endorsed industry or enterprise competency standards. Assessments may require students to complete a variety of appropriate tasks including written work, questions oral or written, virtual or actual practical demonstrations and assignment/portfolio presentations.

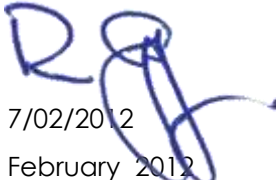
### When Competence is not achieved

Where a student has undertaken an assessment and it has been marked as NYC (Not Yet Competent), they be allowed to re-sit or resubmit the test/or have a re-assessment.

If when completing a full qualification they are deemed NYC for a second and third time they are to re-enrol into that unit/ subject. This will include re-training and therefore a re-enrolment fee for the unit in question.

If when completing a single unit of competence on line they do not successfully complete the assessment they may try several times to get it right and will be referred back to the learning resource to review their learning.

### Policy Authorisation:

Responsibility:	C.E.O. Ross Gregory
Signature:	
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