

Governance: Academic Misconduct 1-1018:

Academic Misconduct:

Students at Quality Hospitality International Pty Ltd (QHI) are expected to maintain the highest standards of academic conduct. We know that most students conduct themselves with integrity and are disturbed when they observe others cheating. The following information should help you avoid unintentional academic misconduct and clarify the consequences of plagiarism and/or cheating.

Definitions:

Plagiarism:

Presenting another person's work as your own, and failing to acknowledge that the thought, ideas or writings are another person's.

This happens when:

- other people's work and/or ideas are paraphrased and presented without a reference
- other students' work is copied or partly copied
- phrases and passages are used verbatim without quotation marks and/or without a reference to the author or a web page

Cheating:

To act dishonestly or unfairly in connection to an assessment conducted by QHI.

Academic misconduct is considered a serious offence at QHI. Students who have been deemed to intentionally plagiarise or cheat, may be suspended, or permanently removed from the course.

To avoid penalties for plagiarism and/or cheating, students are advised to note the following:

- You may quote from someone else's work (for example from textbooks, journals or other published materials) but you must always indicate the author and source of the material.
- You should name sources for any graphs, tables or specific data, which you include in your assignment.
- You must not copy someone else's work and present it as your own

If the student does not agree with the RTO's decision, then they are able access the Complaints and Appeals Policy and Procedure.

The Academic Misconduct Policy and Procedure is available under the Terms and Conditions tab of QHI's website or can be requested from the Administration Officer.

**Governance:
Academic Misconduct**

Policy Authorisation:

Responsibility: CEO **Ross Gregory**

Confirmation Date: 2/02/2012

Signed: 

Version Date: February 2012

Links: